

DR. SHYAMA PRASAD MUKHERJEE UNIVERSITY

Ranchi, Jharkhand — 834001

Website: www.dspmuranchi.ac.in | Email: registrar@dspmuranchi.ac.in,
registrardspmuranchi@gmail.com,

EXPRESSION OF INTEREST (EOI)

for Selection of Suitable Vendor for

Development, Implementation, Operational Training & Support of University Web Portal

EOI Reference No.	DSPMU / G / 271 /26
Date of Issue	16.06.2026 at 10:30 AM
Last Date of Submission	22.06.2026 (by 12:30 PM)
Opening of EOI	22.06.2026 at 02:00 PM
Eoi Processing Fee (in form of DD)	Rs. 5000/- (INR Five Thousand Only)
Earnest Money Deposit (EMD) (in form of DD/FDR/BG)	Rs. 25,000/- (INR Twenty Five Thousand Only)
Issuing Authority	The Registrar, Dr. Shyama Prasad Mukherjee University, Ranchi
Mode of Submission	Hard Copy (sealed envelope) to the Office of the Registrar

Issued by

Office of the Registrar

Dr. Shyama Prasad Mukherjee University, Ranchi — 834001

Phone: +91-9031118402 | Email: registrardspmuranchi@gmail.com

1. INTRODUCTION

Dr. Shyama Prasad Mukherjee University (DSPMU), Ranchi, Jharkhand is a State University established under the Jharkhand State Government. The University is committed to providing quality education and seeks to strengthen its digital outreach through a modern, feature-rich and bilingual University Web Portal. In this regard, the University invites Expressions of Interest (EOI) from reputed, experienced and technically capable firms/agencies for the Development, Implementation, Operational Training & Support of the University Web Portal in accordance with the scope and specifications described herein.

2. OBJECTIVES OF THE EOI

The primary objectives of this Expression of Interest are to:

- Identify qualified and experienced vendors capable of delivering the complete web portal solution.
- Assess the technical and financial capabilities of prospective bidders.
- Shortlist eligible vendors for subsequent Request for Proposal (RFP) / tender process.
- Ensure compliance with Government of India GIGW guidelines and W3C standards.
- Establish a scalable, secure, and user-friendly web presence for the University.

3. SCOPE OF WORK

The selected vendor shall be responsible for end-to-end delivery of the University Web Portal including, but not limited to, the following:

3A. Installation and Maintenance of Server Infrastructure

1. Server Management: Installation and configuration of required software and ongoing management.
2. Hosting Management: Hosting of developed website/application and database on appropriate web and database servers.
3. Domain & Sub-Domain Management: Linking of domains to the hosting server, creation/management/publishing of sub-domains via IIS Server Configuration Tool.
4. SSL Security Certificates: Generation and configuration of SSL/Wildcard certificates for deployment on the web server to secure data with HTTPS encryption.
5. Backup and Restore Management: Periodic backup of all data (files and database) stored on the server and restoration in case of any failure.
6. Web Application Deployment & Optimization: Deployment of developed application to the hosting server and optimization for fast access.
7. Database Deployment & Optimization: Deployment of database to the database server and optimization for performance.
8. Server Resource Monitoring: Monitoring of server resources including CPU, RAM and storage; proper allocation and release of unused resources.
9. FTP User Management: Creation/modification/deletion of FTP users with appropriate credentials, permissions and disk quota management.
10. Search Engine Optimization (SEO): Management of web page content to improve search engine rankings.

3B. Development of University Web Portal

The web portal shall be developed in conformance with the following standards and shall include the content sections listed below:

Standards & Guidelines:

- Content Management System (CMS) enabling non-technical staff to manage content independently.
- Browser-independent and fully responsive design.

- Bilingual portal — Hindi and English — with user-selectable language option.
- Copyright, Privacy Policy and Terms & Conditions prominently displayed.
- Broken-link detection mechanism; no 'Page Not Found' errors.
- Secure handling of all electronic transactions via SSL/HTTPS.

Primary Content Sections:

- The University — About University, Founder, Heritage, Vision/Mission, Kulgeet, Campus, Acts, Ordinances, Statutes, Seal/Logo, Reports (NAAC, Annual, Financial), Archives, Minutes, Holidays, Telephone Directory, Notice Board.
- Administration — Chancellor, Vice-Chancellor, Statutory Bodies (University Court, Executive Council, Academic Council, Finance Council, Examination Committee, Proctorial Board), Finance Officer, Registrar, Chief Proctor, Librarian, Dean, Chief Warden, Controller of Examination, Deans/Heads/Directors, Staff (Teaching & Non-Teaching).
- Academics — Courses, Fee Structure, Academic Calendar, Faculty/Departments (Agriculture, Commerce & Management, Education, Humanities, Law, Medical Sciences, Social Science, Social Work, Science & Technology, Student Welfare), Institutes, Ph.D./Research, Journals, Seminars/Workshops, Recruitments, Tenders.
- Students — Admission & Entrance, Examination (Time-Table, Results, Syllabus), E-Lectures, RTI, Anti-Ragging, Hostels/Mess, Student Union Election, Convocation, Alumni, Notice Board.
- Departments — Profile, Faculty, Administration, Staff, Infrastructure, Links to AISHE and KYC portals, Circulars, Announcements.
- Facilities — IQAC, NSS, Sports Council, Central Library, Hostels/Mess, Computer Centre, RTI, Remedial Coaching, Guest House, Health Services, Photo Gallery.

3C. Work Duration

The complete project is expected to be delivered within 10 (ten) weeks from the date of issuance of the Work Order.

3D. Post-Delivery Maintenance

- Any problem/bug reported on the portal shall be rectified within 24 working hours.
- Annual Maintenance Charges (AMC) post the first year shall be 25% of the Web Portal Development Cost.
- Any additional changes to approved prototypes shall be treated as new requirements and charged accordingly.

4. TECHNICAL REQUIREMENTS

4A. Cloud based Server Requirement

- 8-Core 2.40 GHz Intel Xeon Processor (64-bit architecture)
- 32 GB RAM
- 1 TB SSD Hard Disk Storage

4B. Software Platform

- Operating System: Microsoft Windows Server 2015 / Linux
- Database: Microsoft SQL Server / MySQL

- Development Framework: PHP with MS SQL / MySQL Database
- Remote Access Tool: Remote Desktop
- Security: Server Edition Antivirus & Internet Security Software

4C. Application Architecture

- Client/Front-End Tier: Browser-based access — responsive, rich and web clients as required.
- Middle Tier: Application server hosting core business logic, transaction management, authentication and data protection.
- Back-End Tier: Central database server with real-time data updates; access only through application layer with password-based authentication and role-based access control (RBAC).
- Security: Username/password authentication; pre-defined user groups with mapped access rights; direct database access restricted.

5. ELIGIBILITY / PRE-QUALIFICATION CRITERIA

Interested firms/agencies must satisfy all of the following eligibility conditions to respond to this EOI:

S.No.	Criterion	Minimum Requirement
1.	Legal Status	Registered company / firm / society under applicable Indian laws. Government Undertakings / PSUs are also eligible.
2.	Years in Operation	Minimum 3 years of experience in IT services / web development.
3.	Relevant Experience	Successfully developed and deployed at least 2 (two) web portals for Universities / Government institutions / educational bodies.
4.	Technical Capability	Capability in PHP / MS SQL / MySQL, CMS development, responsive design, bilingual portals, SSL, SEO and server management.
5.	Financial Capability	Average annual turnover of not less than Rs. 25 Lakhs in the last 3 financial years (supporting documents required).
6.	Manpower	Dedicated technical team with qualified developers, web designers, database administrators and project managers.
7.	Statutory Compliance	Valid GST Registration, PAN, and other applicable statutory registrations.
8.	Blacklisting Status	The firm should not have been blacklisted by any Central/ State Government Department or Public Sector Undertaking.

6. DOCUMENTS TO BE SUBMITTED

Interested vendors shall submit the following documents along with their EOI response in separate Envelope -A along with Eoi Processing Fee (in form of DD) and Earnest Money Deposit (EMD) (in form DD/FDR/BG):

1. Company Profile: Brief profile of the organization including history, area of expertise and key personnel.
2. Certificate of Incorporation / Registration Document.
3. PAN Card and valid GST Registration Certificate.
4. Audited Balance Sheets / Annual Reports for the last 3 financial years.
5. List of similar assignments completed: at least 2 University/Government web portal projects with client name, project value, timeline and completion certificates.
6. Technical Approach & Methodology: Proposed solution architecture, technology stack, development timeline and maintenance plan.
7. Team Profile: CVs/details of key personnel proposed to be deployed on this project.
8. Self-Declaration of Non-Blacklisting on company letterhead, duly signed by an authorized signatory.
9. Any other relevant certifications (ISO, etc.) that demonstrate technical capability.

7. SUBMISSION OF EOI

Technical bid (Documents to be submitted) must be sealed in Envelop- “A” and Financial bid (Pricing in RFP) must be sealed in Envelop – “B” and both the envelopes are sealed in one master envelop mentioning “Eoi for University Web Portal – DSPMU/G/271/26”

Submission Mode	Hard copy in sealed envelope, superscribed "EOI for University Web Portal — DSPMU/G/271/26"
Address	The Registrar, Dr. Shyama Prasad Mukherjee University, Ranchi — 834001, Jharkhand
Last Date & Time	16.06.2026 by 10:30 AM
Opening of EOI	22.06.2026 by 02:00 PM
Eoi Processing Fee (in form of DD)	Rs. 5000/- (INR Five Thousand Only)
Earnest Money Deposit (EMD) (in form of DD/FDR/BG)	Rs. 25,000/- (INR Twenty Five Thousand Only)
Queries / Clarifications	To be submitted in writing to registrardspmuranchi@gmail.com at least 5 working days before the closing date.

Note: Late submissions or incomplete EOIs shall be summarily rejected. The University reserves the right to seek additional information from any respondent.

8. EVALUATION PROCESS

The EOI responses shall be evaluated by a duly constituted Evaluation/ Purchase Committee of the University. The evaluation shall be based on the following criteria:

Evaluation Parameter	Weightage
----------------------	-----------

Relevant Experience (University/Government web portals)	20%
Presentation	40 %
Technical Capability & Proposed Methodology	20%
Team Competency & Manpower	10%
Financial Capability	10%
Total	100%

The Financial/ Pricing Bid will be opened on the same day. The Financial Bid will be opened only for the Technical qualified Vendors. Shortlisting through this EOI does not confer any right to the firm to be awarded the work.

9. INDICATIVE SCOPE ITEMS (FOR PRICING IN RFP)

The vendors are required to quote the price for the below mentioned items as Financial Bid/ Price Bid in the separate sealed Envelope - B.

S.No.	Job Description	Unit
1.	Installation and Maintenance of Server Software, Hosting, Web Application & Database Deployment & Optimization as per point 4A.	Per Month / Per Server
2.	Development of University Web Portal (complete)	Lump Sum
3.	SSL Security Certificate (Wildcard — Unlimited Sub-Domains)	Per Year / Per Domain
4.	File (Antivirus) & Network Security Software	Per Year / Per Server
5.	Search Engine Optimization (SEO)	Per Year
6.	Webpage Security Audit (Third Party)	Per Year
7.	Development of Mobile Application (Android & iOS)	Lump Sum
8.	Annual Maintenance Charges (AMC) after 1st Year — 25% of Portal Development Cost	Per Year

Note: The rate quoted per item should be inclusive of GST@18%. Any other similar items required in university which are not mentioned in the list will be supplied by the vendor as per requirement.

10. GENERAL TERMS AND CONDITIONS

1. This EOI is issued solely for gathering information and shortlisting vendors; it is not a tender document and does not constitute a commitment to procure any goods or services.
2. The University reserves the right to accept or reject any or all EOI responses without assigning any reason thereof.
3. The University reserves the right to modify, amend or cancel this EOI at any time without prior notice.

4. Submission of an EOI does not guarantee shortlisting for the subsequent RFP.
5. All information furnished by respondents shall be treated as confidential and used solely for evaluation purposes.
6. Any problem or defect reported after implementation shall be rectified within 24 working hours.
7. All content, formats and information for the portal shall be provided by the University.
8. Once a prototype is approved, no changes shall be entertained without treating it as a new requirement.
9. All payments shall be made directly to the selected vendor as per the payment schedule defined in the RFP/Work Order.
10. Project lifecycle shall commence after issuance of the Work Order and provision of all required resources by the University.
11. Intellectual Property Rights (IPR) of the developed portal shall vest with Dr. Shyama Prasad Mukherjee University, Ranchi.
12. Any dispute arising out of this process shall be subject to the jurisdiction of courts in Ranchi, Jharkhand.

11. CONTACT FOR QUERIES

Contact Person	The Registrar
Organization	Dr. Shyama Prasad Mukherjee University, Ranchi
Address	Ranchi, Jharkhand — 834001
Email	registrardspmuranchi@gmail.com
Phone	+91-9031118402
Website	www.dspmu.ranchi.in

This EOI is issued under the authority of Dr. Shyama Prasad Mukherjee University, Ranchi. Respondents are advised to read all sections carefully before submission.

For and on behalf of

Dr. Shyama Prasad Mukherjee University, Ranchi

Sd/-

Registrar

Dr. Shyama Prasad Mukherjee University

Ranchi, Jharkhand

Date: 15.06.2026

ANNEXURE – A: FORMAT FOR EOI RESPONSE

(To be submitted on Company Letterhead)

To,
The Registrar,
Dr. Shyama Prasad Mukherjee University,
Ranchi — 834001, Jharkhand

Sub: Expression of Interest for Development, Implementation, Operational Training & Support of University Web Portal — EOI Ref. No. DSPMU/G/271/26

Sir / Madam,

Having read and examined the Expression of Interest document issued by Dr. Shyama Prasad Mukherjee University, Ranchi, we hereby express our interest in participating in the above-mentioned engagement. We confirm that we meet the eligibility criteria as specified and submit herewith the required documents for your consideration.

Particulars	Details
Name of Firm/Organization	
Type of Organization	Pvt Ltd / Public Ltd / Partnership / Proprietorship / PSU / Other
Year of Establishment	
Registered Address	
Contact Person (Name & Designation)	
Mobile / Phone	
Email Address	
PAN No.	
GST Registration No.	
No. of Similar Projects Completed	
Annual Turnover (Last 3 Years)	FY ____: Rs. FY ____: Rs. FY ____: Rs.

We enclose the following documents (please tick):

- 1. Certificate of Incorporation / Registration
- 2. PAN Card
- 3. GST Registration Certificate
- 4. Audited Financial Statements (last 3 years)
- 5. List of Similar Projects with Completion Certificates
- 6. Technical Approach & Methodology
- 7. Team Profiles / CVs of Key Personnel

- 8. Self-Declaration of Non-Blacklisting
- 9. **Eoi Processing Fee (in form of DD)**
- 10. Earnest Money Deposit (EMD) (in form of DD/FDR/BG)
- 11. Other Relevant Certificates (if any)

We undertake that all information provided above is true and correct, and we understand that any misrepresentation may lead to disqualification.

Signature of Authorized Signatory: _____

Name: _____

Designation: _____

Company Seal: _____

Date: _____

Place: _____